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## Temporary Producer and Apprentice Adjuster Licenses Process

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## Temporary Producer and Apprentice Adjuster Licenses/Process

### Special Notice to Oklahoma Insurance Professionals

March 26, 2020

**To: Oklahoma Insurance Companies and Licensed Insurance Professionals**

**From: Oklahoma Insurance Department- Licensing Division**

**RE: Temporary Producer and Apprentice Adjuster Licenses/Process**

The Oklahoma Insurance Department (OID), led by Commissioner Glen Mulready, has made available temporary Producer and Apprentice Adjuster license due to the recent closure of PROMETRIC testing centers nationwide in response to the COVID-19 public health emergency.

Currently, a new resident producer and new resident adjuster license is not available if you haven't passed the testing examination. The Oklahoma Insurance Department is still working toward a remote option for license examinations. Both temporary licenses are in effect until 30 days after the Governor's Executive Order 2020-07 expires.

Each application can be found at [www.licensing.oid.ok.gov](http://www.licensing.oid.ok.gov). The temporary application must be printed, completed, and mailed in with your check or money order for a \$20.00 temporary license fee to **Oklahoma Insurance Department, 400 N.E. 50th Street, Oklahoma City, OK 73105**. Please include the applicant's last name on the memo portion of your check or money order. If an application is not completed within 30 days of submitting, the application will be withdrawn. Fees are nonrefundable. Submissions of a bulk request by Insurance Companies will take longer to process than individual submissions.

The OID will review each application, but submission does not mean that a license was approved or issued. You will be notified (by the contact email address entered on the application) when the application is approved or if the OID needs additional information.

As a courtesy, the OID will email you at the email address entered on the application to remind you that the temporary license will be expiring. Additional notices relating to the temporary license will be posted on the OID website and emailed to you as the current public health emergency is a fluid situation.

Licensees can still take CE classes online, view their transcripts online and renew electronically through the NIPR. You can view the official PROMETRIC statement on our website, [www.licensing.oid.ok.gov](http://www.licensing.oid.ok.gov).

The mission of the Oklahoma Insurance Department is to protect and enhance the financial security of Oklahoma and Oklahomans. Additional notification will be provided to all licensees as the current situation evolves. Thank you in advance for your patience and understanding as we all work together to minimize delays and hardships to our licensees and the industry while still providing the protection needed to Oklahoma Consumers.

**Oklahoma Insurance Department**

*Licensing Division*

400 NE 50th Street

Oklahoma City, Oklahoma 73105

405.521.3916 phone

[www.licensing.oid.ok.gov](http://www.licensing.oid.ok.gov)

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[Insurance Department to Issue Temporary New Licenses for Producers and Adjusters](#)



Oklahoma Insurance Department 400 NE 50th Street, Oklahoma City, OK. 73105

[405.521.2828](tel:405.521.2828) | Business Hours: 8:00 AM 5:00 PM

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